

OTGI Volunteer Application 2021

ACKNOWLEDGEMENTS & GENERAL RELEASE

FLEXIBILITY

On the Ground International's presence in Colombia is in response to a crisis, and as such, circumstances can change quickly. Volunteers must be prepared to be flexible and adapt quickly, should the needs of the organization shift.

*I understand that in my time as a volunteer with OTGI, my job description and tasks may be shifted as necessary to meet the project's needs. **Initial:** _____*

Living conditions in Colombia are not the same as in the United States, or other western countries. The quality or variety of food will be different than what you may be used to at home. For example, in some parts of the country it is necessary to filter water. Accommodation in a shelter or volunteer house will be communal, without much personal privacy.

*I understand that living and working with OTGI staff might include situations out of my comfort zone, such as sharing a room with other volunteers. **Initial:** _____*

FINANCIAL SUPPORT

OTGI has made a commitment to its donors that 100% of donations go directly to Venezuelan refugees. As such, we do not cover foreign volunteers' expenses. As an OTGI volunteer, you must be financially independent and be able to cover your own transportation, food and all personal costs, before arriving in country as well as while you are at the service location. You are responsible for your own airfare to Colombia as well as transportation costs while volunteering with OTGI.

*I understand that OTGI will not cover any of my personal expenses, and am prepared to cover all of the costs of my time in Colombia. **Initial:** _____*

ALCOHOL & DRUGS

All of the shelters along the refugee route have strict no alcohol/drugs/tobacco rules, for both refugees and staff. OTGI volunteers must also be respectful and adhere to these regulations while working or living at a shelter. In the OTGI volunteer house, there is also no alcohol/drugs/smoking permitted. During your time as a volunteer at OTGI, there is no alcohol consumption permitted unless the volunteer has the entire next day

off, and is not planning to stay that night at the volunteer house. We are here to help refugees, not party. There is no alcohol permitted in the volunteer house at any time.

I understand that alcohol, drugs and tobacco are not permitted while working in any shelters, or while in the volunteer house. I understand that alcohol may only be consumed while off-duty for the entire following day, and when the volunteer is away from the volunteer house. Initial: _____

SOCIAL MEDIA

OTGI welcomes volunteers to use social media and post about their experiences in Colombia, but we ask that you use discretion, particularly when posting pictures of children, or sensitive medical conditions of the walkers. When possible, ask the walkers for permission before taking photos. Also double-check with an OTGI director before posting something in regards to a major change in an OTGI project.

I understand the need to be sensitive and conscientious of my social media posts, and if uncertain will seek approval of an OTGI director. Initial: _____

CONFIDENTIALITY AND ACCOUNTABILITY

In the course of your volunteer work for OTGI, you may have access to or learn confidential or sensitive information. It is your responsibility to respect this information, and use it only as it pertains to your work as a volunteer. It should not be shared with others outside OTGI without explicit permission from the director.

Examples of confidential information include but are not limited to donor, volunteer or refugee names, telephone numbers, places of employment, financial information, or other information. Breach of this confidentiality policy may require us to terminate your volunteer status.

On the Ground International also reserves the right to terminate volunteer status of any volunteer who does not abide within OTGI rules and guidelines, or whose presence is not a contribution to OTGI projects.

I have read and understand the OTGI volunteer confidentiality policy as written above and agree to adhere to it. Initial: _____

I agree that OTGI may use my name and any photographs and video of me for publicity or promotional purposes without liability or obligation to me. Initial:

I understand that in order to remain in service with OTGI, I must abide by the volunteer rules and guidelines. Failure to do so can result in my dismissal from the OTGI volunteer program. Initial: _____

COVID-19 PROTOCOLS

OTGI is monitoring Covid-19 in Colombia, and adhering to all national and local mandates. Currently, masks are required whenever outside of personal homes, and we expect volunteers to respect this mandate - in shelters, in taxis, on the streets, on the route, any time when out of the volunteer house. Inside the volunteer house masks are not required. Though OTGI is taking measures to minimize risk of exposure both to volunteers and refugees, any individual wishing to volunteer with OTGI must be willing to assume responsibility of the measure of risk that is unavoidable when working with transient populations.

I understand that by choosing to volunteer with OTGI, I personally assume any risks associated with Covid-19. I also understand that I am personally responsible for researching and understanding all travel rules and restrictions for my home country and Colombia, and OTGI can not be held responsible should I be unaware of a travel restriction. I agree to adhere to all local and organization guidelines for control of the disease. I understand that should I develop symptoms of Covid whilst on placement I will need to seek my own accommodation away from the volunteer house during my period of quarantining. Initial: _____

RESERVATION OF RIGHTS

OTGI reserves the right to terminate the volunteer's stay in Pamplona for failure to comply with any of OTGI's standards or regulations, or if the individual creates interpersonal difficulties with coordinators, partner organizations, or other volunteers.

I understand that OTGI reserves the right to terminate my time with the organization should I not comply with all standards. Initial: _____

GENERAL RELEASE

In consideration of OTGI arranging a volunteer assignment for me, and with the intention of binding myself, my heirs, legal representatives, successors and assigns, I hereby expressly release and forever discharge OTGI, its officers, directors, employees, volunteers, agents, legal representatives, insurers, successors, and assigns from any and all claims, demands, damages, liabilities, and causes of action that I now have or may in the future have, whether known or unknown, of whatsoever nature, relating to or arising out of my selection as a volunteer by, or my service as a volunteer with, OTGI. This

includes, but is expressly not limited to, death, bodily injury, personal injury, property damage, loss or theft of property, economic loss, or any other damage, loss or cost.

This document shall be construed according to the laws of the state of Washington. If a dispute should arise with respect to the meaning of any of the terms of this document, the rule of construction that a document is construed against the party preparing such document shall specifically not be applicable to the interpretation of this document.

This General Release represents the entire agreement of the parties hereto and supersedes any and all prior or contemporaneous oral or written understandings, statements, representations or promises. All of the terms hereof are contractual and not mere recitals.

I acknowledge that I have carefully read this General Release, know and understand the contents thereof, and that this document was freely and voluntarily executed. I acknowledge that I was given the opportunity to seek independent legal counsel on any and all matters herein before I signed this General Release.

Signed: _____ **Date:** _____